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# Microsoft Windows 7: Essential (Available Titles Skills Assessment Manager (SAM) - Office 2010)



## Synopsis

Microsoft Windows 7: Essential provides a project-based, step-by-step approach to teaching the Windows 7 operating system.

## Book Information

Series: Available Titles Skills Assessment Manager (SAM) - Office 2010

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## Customer Reviews

I wanted to read about what was new in Windows 7 so I picked up the three books my public library had on the topic. I expected all three to be "too easy" but I can skim and return them being library books and all. I read "Microsoft Windows 7 Essential", "Windows 7 No Problem" and "Windows 7 in Easy Steps" and will be reviewing them together. "Microsoft Windows 7 Essential" - a 70 page workbook that assumes you've never used Windows 7 before. It doesn't cover what is new in the main text of the book and only covers the most basic of features. There is one table that lists what features are in different versions of Window 7, but it seems like an afterthought. I also get the impression this book is part of a large of another book because it is only once chapter long. If you have one chapter, you don't have to say "chapter 1." "Windows 7 No Problem!" - This book does assume you've used some version of Windows before. But you probably have even if was just at the library or a kiosk somewhere. I liked the emphasis on different learning styles - highlighting, screenshots, encouraging you to think. And I really liked the explicit "take a break now" before each view to remind the reader to absorb as much as possible. The new (and some old) features were well explained and I have a list of keyboard shortcuts to learn. But only because I like keyboard

shortcuts. The book is very approachable. The "no problem" thing grated on me a little by the end. Each chapter begins with a list of things you might want to do and says "no problem." Who said it was a problem? But it was only one page in each chapter and easy enough to skip. That was the only thing I didn't like. This book was by far my favorite of the three.

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